



Privacy Notice

Attendance Data Collection

Who we are

This work is being carried out by the Data Directorate which is a part of the Department for Education (DfE). For the purpose of data protection legislation, DfE is the data controller for the personal data processed as part of school's attendance data collection.

How we will use your information

This attendance information is collected from the daily attendance registration records schools are required to collect. This is not new information being collected this is information that schools already collect but we are changing how often and how we collect it. The DfE have always collected this information once a term, but now we are collecting it daily to give us a better understanding of attendance within schools. This information collection will help schools, Local Authority, Multi Academy Trust and DfE to look at why children are absent and how they can be supported quicker and ensure children are protected from harm.

How we collect your childs'/your information

We will collect pupil level attendance data daily using the services of a company working for us under contract called Arbor. This information on your child's/your attendance will be taken from the school's Management Information System. This will be collected from the secure hub holding this information and transferred securely to a secure hub in DfE. Schools that have agreed to take part will share their daily attendance information with us in a safe secure way via a hub to hub transfer. Arbor will only take the daily attendance information that DfE have said they need to take and give it safely and securely to DfE. They will not use this information for anything else.

What information about your child/you will we use?

The information we will be using about your child/you is:

For all pupils:

Full Name

Gender

Date of Birth Unique Pupil Number

Ethnicity NC Year Group

For pupils who are classed as vulnerable:

Looked after Child Previously Looked After SEN Support

Free School Meals Education Health and Care Plan